

Bhilai Institute of Technology,
Kendri, Naya Raipur



Office of the Principal
Bhilai Institute of Technology
Kendri, Naya Raipur

Abridged form of Tender Notice

Ref No. BITR/Tpt/College Bus/2017 Dated 8th May' 2017

Name of the Work: Hiring of 12 (Twelve) Nos. 42/52 Seater College Bus for transportation of college students & staff of Bhilai Institute of Technology, Kendri, Naya Raipur for 2 years contract, period may be extended / discontinued at the discretion of the BIT Management.

Cost of Tender form	-	500/- each
Sale date of tender document	-	08-May-2017 to 22-May-2017
Due date of submission of tender	-	22-May-2017 by 2:00 PM
Tender Opening date	-	23-May-2017 at 3:00 PM

Details will be available at our website (www.bitraipur.ac.in)

PRINCIPAL

Bhilai Institute of Technology, Kendri, Naya Raipur		Office of the Principal Bhilai Institute of Technology Kendri, Naya Raipur
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TENDER NOTICE

Ref No. BISTR/Tpt/College Bus/2017

8th May' 2017

Sealed Tenders are invited from reliable and reputed transport contractors for 12 (Twelve) nos. standard roadworthy carriage bus of not below 42/52 seats for transporting the college students & staff for 2 years. The contract period may be extended/discontinued at the discretion of the BIT Management.

The engagement shall be normally for 6 days in a week (Monday to Saturday) except Sundays & Holidays. The average run per day will be 60 K.M. (Raipur) 120 K.M. (Durg/Bhilai) which may also vary on exigency. Route chart will be given to successful tenderer at the time of issuance of work order.

The tenderers should submit the tenders in two parts i.e. Part I will be commercial terms and conditions as mentioned in the tender paper any other conditions will not be taken into consideration and may be liable for rejection and Part -II shall contain the rates only.

Information in Part I should include the following:

1. Earnest money deposit (in original) in the form of DD in the favor of Bhilai Institute of Technology, payable at Raipur.
2. No. of vehicles and registration number of the vehicles
3. Make & Model of the vehicles.
4. Validity of Road Tax (with proof).
5. Validity of Insurance (with proof).
6. Validity certificate of pollution Control Authority.
7. Copy of partnership deed in case of Partnership firms.
8. Copy of memorandum of articles of association in case of Limited Company
9. Certificate of Registration under Motor Vehicle Authority to use as Commercial purpose (with proof).
10. Trade License.
11. PAN No.
12. Vehicle permit, if ply under PSU/Govt. Sector.
13. Bank A/C number.
14. Experience of similar works during last 3 (Three) years.
15. College Bus should be yellow in colour with grill window as per Supreme Court Order.

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Bids of successful tenderer in Part-I only will be considered for opening of Part-II of the tender. Information in Part II should include only information regarding charges for hire per month including P.O.L & Driver, Helper salaries with statutory deductions.

Any other condition in Part-II of the tender will not taken into consideration and tender may be liable for rejection.

The tender should be deposited in the Office of the Principal, BIT, Raipur at the above address from 10 A.M. to 2.00 P.M. on 12-May-2017. The tender will be opened on the same day at 3.00 P.M. Tender No. and Date, should be clearly subscribed on the covered envelope. The tenderer should deposit Rs. 25,000/- (Rupees Twenty Five thousand only) each, as Earnest Money to the Account Section, BIT, Raipur in case of cash deposition or demand draft in favor of Bhilai Institute of Technology payable at Raipur on the above address and the original money receipt should accompany the tender in Part -I , otherwise will be rejected. Tender are to be submitted in sealed cover, wherein Part -I and Part-II are to be kept.

3.Issue of Tender document.

The bid document may be down loaded from BIT website (www.bitraipur.ac.in) and from 08-May-2017 to 22-May-2017. In case of bid document being downloaded from official website of BIT a DD/Banker's cheque in favor of BHILAI INSTITUTE OF TECHNOLOGY, payable at Raipur for an amount of Rs. 500/- (Rupees Five Hundred only) each including VAT, shall have to be deposited along with the Part -I of the tender document, without which the tender document offer will not be considered valid.

Tender document can also be available on payment of Rs. 500/- each including VAT in Accounts Section, BISR by cash during 10 A.M. to 1.00 P.M. on all working day except Sundays and Holidays from the Office of Principal, BISR from 8-May-2017 to 22-May-2017.

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4. Receipt of tender document.

Bids are to be received in sealed cover from 10 A.M. to 2 P.M. on 22-May-2017 in the Office of the Principal, BITR and after the schedule date and time tender will not be accepted.

Tender will be opened on 23-May-2017 at 3:00 P.M. Part-I only and after qualifying in Part-I then Part-II will be opened.

General Terms:

1. The vehicle must be available on all days on engagement from morning to evening.
2. It will be the responsibility of the Tenderer to ensure safety to the College students & staff.
3. In the event of break down during journey period tenderer will be responsible to provide replacement vehicle of same condition.
4. Unauthorized persons will not be allowed to travel in the vehicle.
5. Final work order will be issued to the tenderer subject to verification of physical condition of the vehicle and approval of the Committee.
6. Preference will be given to those who are having a fleet of vehicles of their own & having the experience of such type of jobs in Schools/Colleges/PSU/Govt. Sector over 5 years.
7. During continuance of the engagement of the vehicle, BIT Management will not be responsible for any loss/damage/destruction of the vehicle nor any statutory claim arising out of accident etc. of it's Driver & Helper.
8. If under any circumstances vehicle does not report to duty any day, penalty at the rate of 3% to 5% of the hiring charges will be deducted from the bill. Management further reserves its right to cancel this notice without assigning any reason whatsoever.
9. Security money 10% of the Total Work Order value, should be deposited in the form of DD in favor of Bhilai Institute of Technology, payable at Raipur.

Bhilai Institute of Technology, Kendri, Naya Raipur		Office of the Principal Bhilai Institute of Technology Kendri, Naya Raipur
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TECHNICAL INFORMATION (PART-A)

- 1) TENDER NOTICE NO. **BITR/Tpt/College Bus/2017, 8th May' 2017**
- 2) NAME OF WORK: Hiring of 12 (Twelve) Nos. 42/52 seater College Bus for transportation of College Students & Staff of BIT, Raipur for 2 years contract, period may be extended/discontinued at the discretion of the BIT Management.

NOTE :

Participants are requested to go through the Instruction laid in the above mentioned notice. They should submit the offers in sealed cover indicating the tender notice no., name of work, date, name on the top.

TECHNICAL & COMMERCIAL CONDITION

PARTICULARS

- 1) NAME OF CONTRACTOR :
- 2) FULL ADDRESS :
- 3) Telephone No. for correspondence :
- 4) PAST EXPERIENCE :
 - a) Performance certificate or documentary evidence for work done during last three years. :
- 5) FLEET STRENGTH :-
 - Number of vehicle deployed :
 - Owned by the participant/contractor- :
 - With registration mark & description (documentary evidence to be enclosed)
- 6) Ownership status, The Contractor/Participants
 - a) Whether proprietor ship :
 - b) Whether partnership, furnish copy of deed :
 - c) Whether company, furnish copies of Memorandum & articles of association :

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: 2:

7) Income Tax clearance certificate/
any other evidence of being a bonafide
taxpayer/P.Tax clearance. :

8) Ownership details of vehicle proposed to be deployed (Xerox copy of
document, self-attested
to be enclosed) Original to be provided as evidence if required :-

- a) Owner name :
- b) Registration no. of the vehicle :
- c) Make & Model :
- d) Year of manufacturing :
- e) Validity of insurance :
- f) Validity of Road Tax :
- g) Owner book :
- h) PAN Card no. :
- i) Valid certificate of pollution :
- j) Earnest money demand draft (in original) :
- k) Whether vehicle is for commercial permit :
- l) P. Tax clearance certificate :

9) Acceptance by the Participants/Contractor of the
general Terms & Conditions, special terms &
condition as per the Offers documents
(attach signed copies) :

10)Any other details (if any) :

11) Separate sheets may be attached to furnish details if necessary .

I confirm that the information stated above are true to the best of my knowledge
and if any of them is found to be contrary, the Company will be at the liberty to
take action as it considered fit and I shall have not claim arising out of such
action.

Date

Signature of tenderer
Full Name :
Address :

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: 3:

PRICE BID/PART –B

- 1) Tender Inviting Notice No. : **BITR/Tpt/College Bus/2017
Dated 8th May' 2017.**
- 2) Name of Work :
- 3) Date & Time of Closing of Tender : 22-May-2017 at 2.00 P.M.
- 4) Date & Time Opening of Tender : 23-May-2017 at 3:00 P.M.
- 5) Quoted Rate engagement Rs. :

I do hereby state that I have carefully read the terms and conditions of the tender/contract and hereby confirm the acceptance of the same.

Signature of the
Tenderer

Date :

Name :-----

Address:-----

Bhilai Institute of Technology, Kendri, Naya Raipur		Office of the Principal Bhilai Institute of Technology Kendri, Naya Raipur
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Special Terms & Conditions.

1. The vehicle shall be maintained in good running condition by the vehicle owner.
2. The vehicle owner shall pay his/her employees as per Payment of minimum wages act and payment shall be made through bank only.
3. Milometer shall be kept in order without fail and the log book shall be maintained daily and shall be produced to the in-charge of vehicle for counter signature.
4. The vehicle shall be made available to the company with driver etc. having valid driving license. If the vehicle is not provided due to any reason penal shall be imposed as cited in the tender.
5. The contractor shall be liable to pay the compensation to his employees in case of accident as per Workmen's compensation act.
6. The alternate vehicle shall be provided by the contractor in case of breakdown of the vehicle or repair/maintenance of vehicle.
10. If the performance of the vehicle or behaviour of the driver is not found satisfactory the company may terminate of vehicle.
7. Contractors' employee shall be provided PF/ESIC coverage & shall be issued identity cards by the contractor.
8. Successful bidder has to submit the following original documents in respect of the vehicle at the time of deployment of the vehicle.
 - a) Registration of vehicle in commercial category.
 - b) Valid Insurance policy of the vehicle.
 - c) Certificate from pollution control board.
 - d) Fitness certificate where applicable.

I agree to the above terms and conditions

Signature of Tenderer

DECLARATION BY THE TENDERER.

1. I/We do hereby declare that I/We have not been banned/delisted by any Govt./Quasi Govt. Agencies/PSUs(if banned/delisted, details should be given).
2. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
3. All documents/credentials submitted along with this Tender are genuine, authentic, true and valid.
4. If any information and document submitted is found to be false/incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/delisting of our firm and all partners of the firm etc.
5. None of the partners of our firm is a relative of employees of BITR Or I am, the owner of the vehicle and I am not related to any employee of BITR.

Signature of the tenderer

<p>Bhilai Institute of Technology, Kendri, Naya Raipur</p>		<p>Office of the Principal Bhilai Institute of Technology Kendri, Naya Raipur</p>
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PRICE BID

To,
The Principal
Bhilai Institute of Technology
Kendri, Naya Raipur

Dear Sir,

I/We have gone through Terms & Conditions given in, tender document and following norms of BITR for supplying the Buses for running the vehicle I/We am/are quoting below our lowest rate for the work.

Quoted Rate for engagement of vehicle per month Rs.

(Rs. In words.....)

Signature of the tenderer
Address.....
.....
.....

Undertaking to be given in case of tender papers are downloaded from the website

I/We accept the tender documents as available in the website and our tender shall be rejected if any tempering in the tender documents is found to be done at the time of opening of tender.

Signature of the tenderer